

Environmental Management Department

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DUE DATE:
FEBRUARY 8, 2019

FACILITY ID :
FA0009663

60 DAY FIRST & ONLY NOTICE

Courtesy Notice: Requirement to Submit Hazardous Materials Plan (HMP)

Requirement

Hazardous Materials Plans (HMPs) are required by state law for all businesses that store, handle, use or otherwise maintain reportable quantities of hazardous materials/hazardous wastes on site at any one time.

Reportable quantity thresholds are: 55 gallons, 500 pounds, or 200 cubic feet.

Visit www.emd.saccounty.net/EC/HM/Pages/BusinessPlans.aspx for definitions and exceptions.

What you must do

Your business has been identified as one that is subject to HMP requirements. You must submit your completed HMP documents within 60 days. HMPs are submitted electronically using the California Environmental Reporting System (CERS).

How to submit the HMP

First time users: Please visit cers.calepa.ca.gov to create a CERS account, request access to your facility, and complete the required HMP forms.

Existing CERS users: Log into your account at cers.calepa.ca.gov to review/edit your previous submission. You must resubmit the entire HMP annually even if there are no changes to your previous HMP submission.

Assistance and information is available at <http://electronicreporting.saccounty.net>, or contact us at emd-e-reporting@saccounty.net or 916-875-2377.

To avoid penalties

Please visit <https://cersbusiness.calepa.ca.gov/Help> for answers to commonly asked questions regarding CERS submittals. Failure to submit your completed HMP by the due date shown at the top of this letter will result in up to **\$5000.00 / day** in civil penalties. Payment of your annual permit fees **does not** relieve you of the requirement to submit your HMP.

Assistance is available

EMD staff are available to assist you in completing your HMP. Free workshops are held at our office. Please call or visit our website to obtain the exact schedule. Please call **(916) 875-2377** to register for a workshop, or to obtain assistance from one of our Environmental Specialists.

Compliance benefits everyone

EMD encourages compliance with environmental laws from all businesses. We hope that all businesses achieve compliance without the assessment of considerable fines/penalties. Environmental laws protect our community and your individual compliance benefits everyone.

